

RISK ASSESSMENT FOR RIVERS
SESSION

ASSESSMENT UNDERTAKEN

ASSESSMENT REVIEW

Ely Museum
The Old Gaol, Market Street,
Ely, CB7 4LS

Name Janine Fairlie
Signed _____
Date .July 2024.....

Date __July 2025_____

Risk Assessment for Museum Visitors (School Groups)

Likelihood 1-5 (1 least likely 5 most likely) Severity (1 least, 5 greatest impact)

Potential Risk	Who is at risk	Action	By whom	Likelihood after action	Impact after Action	Risk Score
Crossing roads	Students, Accompanying adults, education team	<ul style="list-style-type: none"> Students to be under school staff supervision at all times All roads are to be crossed at designated crossing points where possible Where no crossing exists, the school will take responsibility for leading the children across the road 	LO/School staff	1	3	3
Slow walking between the museum and the river, plus transfers between activities causing delays to the timetable	Timings of the day	<ul style="list-style-type: none"> Children to be supervised to prevent dawdling A list of activities and timings to be given to each group leader. Activities preceding the boat ride to be shortened to allow for increased transfer time if needed 	LO/School staff	3	1	3
Nettles, thistles and other plants	Students, Accompanying adults, education team	<ul style="list-style-type: none"> Oral warning about hazards as part of the safety briefing School warned so they can ensure that their first aid kit is adequately stocked 	LO/Education team/School staff	3	2	3
Animal excrement	Students,	<ul style="list-style-type: none"> Education team member to visually 	LO/Education	1	2	2

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(cattle, dog)	Accompanying adults, education team	<p>inspect the working area before allowing pupils access</p> <ul style="list-style-type: none"> • If excrement is detected, the decision will be made whether to relocate the mess or the activity • Hand sanitiser, gloves and dog waste bags to form part of the kit for the day • Pupils and staff to receive oral warning in their safety briefing to encourage vigilance • Have back up sites for the activities in mind 	team			
Strangers on the public footpath on foot or bike	Students, Accompanying adults, education team	<ul style="list-style-type: none"> • Pupils to be under the supervision of school adults at all times, no pupil to be unattended • Should a member of the public try to engage with the group the activity leader to respond in a polite and friendly 	Education team/School staff	1	4	4
Pupils obstructing the public footpath	Members of the public	<ul style="list-style-type: none"> • Children to be supervised at all times • A working area to be set up off the path • Activities never to be arranged on the footpath • Children to be instructed to maintain social distance from members of the public at all times 	LO/Education team/School staff	2	2	4
Weather extremes	Students,	<ul style="list-style-type: none"> • School to be briefed that the activity 	LO	3	1	3

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(sun, rain)	Accompanying adults	<p>will go ahead in most conditions so to ask that the children wear/bring appropriate clothing and supplies which may include sun cream, sun hat, waterproof.</p> <ul style="list-style-type: none"> Decision on curtailing activity in extreme conditions to be made in conjunction with the group leader. 				
Risk of disease from river water (eg Weils Disease)	Students, Accompanying adults	<ul style="list-style-type: none"> Children's hands/arms to be inspected for open cuts before activities involving river water, gloves to be provided if cuts are found. Children to be briefed about not getting drops of water near their noses and mouths Hand sanitiser to be used by everyone after the activity has finished 	LO/Education team	1	5	5
Comfort breaks (lack of facilities)	Students, Accompanying adults, education team	<ul style="list-style-type: none"> Everyone asked to use the facilities before departing the museum Public toilets are available in the Ship Lane car park in case of desperation 	Education team/School staff	2	1	2
Ticks	Students, Accompanying adults	<ul style="list-style-type: none"> Long trousers encouraged Teachers and education team briefed on how to recognise a tick bite and what to do in the event it occurs 	LO/Education team/School staff	1	4	4

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Cows in the fields	Students, Accompanying adults, education team	<ul style="list-style-type: none"> • Safety briefing to be given as part of the introduction • Education team member to assess whether cows are too close to the planned activity location and relocate the activity if necessary • Pupils instructed not to approach cows, and to slowly retreat should a cow approach them 	LO/Education team	2	2	4
Dogs off leash	Students, Accompanying adults, education team	<ul style="list-style-type: none"> • Safety briefing to be given as part of the introduction • Pupils instructed not to approach dogs, and not to interact should a dog approach them • Nervous pupils to remain close to an adult 	LO/Education team/School staff	2	3	6
Falling in the river (river dipping/river survey)	Students, Accompanying adults	<ul style="list-style-type: none"> • River dipping to be undertaken by children in pairs. 1 child to kneel on the kneeler by the river, their partner to stand back. 1 dip per child. Contents to be tipped into trays and then partner swap places. • Near the edge of the river children must kneel, observing of contents is undertaken away from the edge. • Pupils to be closely supervised when walking in proximity to the river 	Education team/School staff	1	4	4

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<p>Falling in the river (boat trip)</p>	<p>Students, Accompanying adults</p>	<ul style="list-style-type: none"> • Pupils to be closely supervised when boarding or disembarking from the boat • Safety briefing to be given before departure • School staff or member of the education team on hand to render assistance boarding/disembarking if needed 	<p>Education team/School staff</p>	<p>1</p>	<p>4</p>	<p>4</p>
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		Likelihood				
		1	2	3	4	5
Impact	1	1	2	3	4	5
	2	2	4	6	8	10
	3	3	6	9	12	15
	4	4	8	12	16	20
	5	5	10	15	20	25

		Risk Score	Action
Priority	1	20 - 25	Stop the issue immediately pending a review
	2	15 - 16	Take appropriate action immediately
	3	10 - 12	Take appropriate action within 1 month
	4	5 - 9	Continue to monitor the risk annually
	5	1 - 4	No action required