



Events and Outreach Volunteer

Our Events and Outreach Volunteers offer a professional and friendly presence at regular and one-off activities held at the museum or at other venues.

What would you be doing?

There are a variety of roles available. You may be interested in one or more of them.

Little Explorers: Helping out with our once a month under 5s session – playing with toys and running activities, participating in crafts, story telling etc. Helping with set up / clear up as needed.

Would suit: Someone who has experience of working with young children. Someone who is friendly, confident and fun. Please note, there is a lot of kneeling down & sitting on the floor.

School Holiday Crafts: Helping out at our craft activities during school holidays (typically Thursdays of school holidays). Explain simple craft steps to children and their parents (cutting, sticking, folding usually). Help with choosing different themed crafts or activities, sourcing materials and any preparations needed.

Would suit: Someone who enjoys crafts and being creative. Someone who likes and has experience of working with mostly primary aged children. They are usually busy days, so someone who is adaptable and can cope with a crowd.

Events / Outreach: Helping out at our various events and activities both at the museum and across the district. Could include object handling, crafts/activities or generally talking about the museum with people. Previous events have included things like Eel Day, village fairs and Open Farm Sunday.

Would suit: Someone who enjoys being around other people and is friendly, confident and fun. Someone who is able to follow and give instructions for things like object handling or crafts. They are usually busy days, so someone who is adaptable and can cope with a crowd. As not all events are in Ely, the ability to travel (within East Cambs.) would be of benefit.

Hands on Saturday: Running our 'hands on Saturday' object handling sessions for families within the galleries at the museum. This monthly themed session takes place on the last Saturday of the month for approximately 3 hours. Involves creating a display of objects from our handling collection and encouraging visitors to participate by touching, asking questions and exploring. Willingness to dress up in historical costumes would be a benefit.

Would suit: Someone who enjoys being around other people and is friendly, confident and fun. Someone who is able to follow and give instructions, such as how to handle objects and answer questions (training will be provided and a staff member will also be on hand in the museum). They can be busy days, so someone who is adaptable and can cope with a crowd. Someone with a genuine interest in history, knowledge of the local heritage or a willingness to learn.

What opportunities would you gain?

Develop your skills and experience within a heritage organisation

Join a fun and enthusiastic team to share our interest in local heritage

Meet new people within the local community

Free entry to Ely Museum

10% off in the museum shop

What will the museum expect of me?

To be friendly and confident and welcoming to visitors

To have good team work and social skills

To be polite, punctual and reliable

To learn the skills and information appropriate to the role and answer basic questions

To be willing to learn about and advocate for the museum's events, exhibitions, and activities

What can I expect from the museum?

All volunteers receive a general induction to the museum, its policies and procedures, and an introduction to the staff and their roles. You will receive specific training on the task that you will be undertaking.

Events and Outreach Volunteers are responsible to the Community Engagement Officer. Volunteers will be supervised and supported for their initial shifts.

What is the time commitment?

For the regular events such as Little Explorers and Hands on Saturdays, we would want someone to commit to attending a session at least every other month and ideally every month. For the school holiday crafts and occasional events, flexibility would be required, but we would hope that volunteers could attend at least one in every two events.

Where will this role be based?

Events and Outreach Volunteers are based at Ely Museum at The Old Gaol on Market St in Ely but may travel across the district to attend events.

Reasonable expenses will be reimbursed, if required.

About Ely Museum

Ely Museum is an award-winning independent local history museum based at Ely in East Cambridgeshire. It tells the story of the lives of the people who have lived in this area and the landscape in which they live. With displays covering topics from fossils and prehistory, to farming and the world wars, the bright and colourful galleries are family-friendly and welcoming.

How to apply

If you are interested in this role please fill in our Volunteer Expression of Interest Form. If you have any questions please speak to sara@elymuseum.org.uk or via 01353 666655